



University of Minho
School of Law



Because we lead the way in innovation and performance when it comes to legal research, the remit of our R&D Unit reaches beyond academia, stretching into our wider social environment, businesses, and public decision-making bodies.

ANNOUNCEMENT FOR THE ATTRIBUTION OF A RESEARCH GRANT

Title: *Research Grant for Master´s students - 1 vacancy*

Procedural reference: ENDE/BI-M/2025(1)

A call for applications is now open for the attribution of 1(one) research grant within the scope of the I&D project ENDE: European Network on Digitalization and e-Governance, from the Research Centre for Justice and Governance (JusGov) at the School of Law – University of Minho, with the reference ENDE/BI-M/2025(1), financed by European funds through the programme ERASMUS+ – European Union, with the project number ERASMUS-JMO-2023-NETWORKS-HEI-EU – Jean Monnet Policy Debate: Internal EU Issues: Digital Transformation in Europe, that is bind to the following conditions:

Scientific Area: Law

Applicants' categorisation: applicants must: i) have a Law degree or a degree in areas where the study of the European Union has particular repercussion; ii) be enrolled on a Master's degree in Law fields where the study of the European Union has particular repercussion; iii) have research experience; and iv) be proficient in English.

This research grant is of a non-conferring degree type, as it is aimed at the prosecution of R&D activities by the identified applicants.

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Requirement for granting the fellowship:

- Applicants may apply without prior enrolment in a Master's Degree in Law. The requirement concerning the enrolment will be assessed in the date of the grant's contracting;
- Grant's contracting will be only fulfilled if the selected applicant can present a valid proof of enrolment in a Master's Degree in Law, issued by a Higher Education Institution, indicating the ongoing academic year or its duration (beginning and ending time).

Applicants' eligibility: Candidates are deemed as eligible by meeting the conditions set out in Article 9 of the FCT I.P. Research Grants' Regulation No. 950/2019, of 16-12-2019.

Nationals or citizens of other European Union Member States, third-country nationals, stateless persons, and citizens with political refugee status are eligible to apply in this procedure.

Application admissibility requirements:

It is essential, under penalty of non-admission to this procedure, to attach the following documents to the application letter, preferably in PDF format:

- Data from the applicant's identity card / citizen's card/passport;
- *Curriculum Vitae* of the applicant;
- Certificate of qualification of a degree in Law or in areas where the study of the European Union has particular repercussion, where the final average grade and all grades obtained during the degree in all its Curricular Units are made available;
- Enrolment document in a Master's Degree in Law where the study of the European Union has particular repercussion, if the candidate already has this document in his/her possession;
- Detailed research work plan, duly framed within JusGov thematic research axes and specifically addressing the scope of the Jean Monnet Network ENDE;

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- Statement of supervision's acceptance, issued by the scientific supervisor of the work plan. This supervisor is chosen from the integrated PhD researchers of JusGov, , if the candidate already has this information;
- Motivation letter explaining the reasons for their application and indicating their availability to start in December 2025;
- List of all scientific publications and presentation of the most significant;
- List of research projects completed and a 250-word explanation of their scientific focus;
- Document assuring English proficiency.

For degrees obtained abroad, a record of recognition of the academic degrees and a record of the conversion of the respective final grade to the Portuguese grading scale, must be presented.

Workplan and objectives to be achieved:

This grant is intended to stimulate advanced training in association with R&D activities, attracting students at the beginning of their research careers to R&D activities, carried out in Portugal, promoting, in this sense, the dissemination of scientific and technological education in scientific institutions, and the Portuguese language as a language of science.

The work plan aims at developing and consolidating the scientific training of this grant's fellow within a Master's program, through his/her involvement in research projects within the activities plan and research axes of JusGov, especially within the scope of the Jean Monnet Network ENDE. In particular, it will include the collaboration in the writing of texts to be included in reports and scientific papers, as well as the initiation into scientific research by contacting with the work and administrative managements and knowledge dissemination platforms, provided by the European Union, for which mastering the English language is essential.

The work plan, which candidates must present when submitting their application, must include the following elements:

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- a. The title of the proposed work plan;
- b. Summary of the plan to be developed, up to a maximum of 200 words;
- c. Up to five keywords that best identify the content of the work plan;
- d. Objectives of the work plan, up to a maximum of 500 words;
- e. Detailed description of the work plan, up to a maximum of 1000 words;
- f. Timetable and respective scheduling, to allow the jury to analyse the feasibility of the proposed work plan;
- g. List of bibliographic references.

The ranking of applications is based on the merit of the application.

Applicable legislation and regulations: Research Fellow Statute (EBI), approved by Law No. 40/2004 of August 18th, in its current wording and FCT Research Fellowship Regulation, approved by Regulation No. 950/2019, published in the Diário da República, 2nd series, of December 16th, 2019, in its current wording, and Scientific Research Fellowship Regulation (RBIC) of the University of Minho, approved by Order No 4998/2025, published in the Diário da República, 2nd series, No 81, of April 28th, 2025, amended and republished through Amendment Statement No. 634/2025/2, published in the Diário da República, 2nd series, No. 132, of July 11th, 2025.

Host/Contracting institution and scientific supervision: The workplan will be carried out in the Research Centre for Justice and Governance (JusGov), located at School of Law – University of Minho, under the scientific supervision of a JusGov PhD integrated researcher, indicated by the applicant and who has issued the appropriate applicable supervision statement or, if no such indication exists, to be appointed by the JusGov Executive Board, after consulting the jury of this procedure.



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Fellowship duration: The grant will take place for a period of 6 months, with a provisional starting date on December 2025. The fgrant is non-renewable.

Amount of the research grant: The amount of the grant corresponds to 1.040,98€/month, according to the table of values of the Research fellowship of the University of Minho, updated annually, as decided by the Management Board.

Payment is due on the 23rd of each month, through bank transfer to the Bank Identification Number of the fellow identified in the contracting procedure.

Other benefits: Reimbursement of Voluntary Social Insurance, if the candidate chooses to receive it, corresponding to the 1st level of discounts (for research grants with a total duration 6 months or higher) and personal accident insurance.

Exclusivity regime: The fellow will perform his/her activities under exclusivity, as foreseen in Article 5 of the Research Fellow Statutes and applicable regulations.

Selection panel:

President:

Alessandra Aparecida Souza Silveira, Associate Professor – with Habilitation at the School of Law – University of Minho;

Effective members:

Serafim Pedro Madeira Froufe, Assistant Professor at the School of Law – University of Minho;

Joana Rita de Sousa Covelo de Abreu, Assistant Professor at the School of Law – University of Minho.

Alternates:

Hugo Flores da Silva, Assistant Professor at the School of Law – University of Minho;

Andreia Barbosa, Assistant Professor at the School of Law – University of Minho.

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In the event of the President or of some of the effective members being prevented from attending, the replacement will follow the indicated order of alternates.

Evaluation and selection criteria and procedure:

Accepted applications' evaluation will focus on the candidate's merit, applying the following evaluation criteria, valued on a scale of 0 (zero) to 20 (twenty) values:

Merit of the candidate - MC (100%):

- a) Academic record (reflecting the degree classification), weighted at 15%;
- b) Personal curriculum (reflecting the scientific and professional background, namely research experience, as well as proficiency in the English language), weighted at 30%;
- c) Work plan, weighted at 40%;
- d) Motivation letter (stating willingness to start working in December 2025), weighted at 15%.

The final classification of the applicant's merit will be obtained by applying the following formula:

$$MC=(a*0,15) +(b*0,3) +(c*0,4) + (d*0,15)$$

For tie-breaking purposes, applicants will be ranked based on the scores assigned to each evaluation criterion in the following order of precedence: criterion c); criterion b); criterion a); criterion d).

Applicants whose applications is evaluated with a final score lower than 10 (ten) [out of 20 (twenty)] are not eligible for the grant.

NB: Applicants with degrees obtained abroad must present proof of recognition of their qualifications in Portugal and conversion of their final grade to the Portuguese grading scale at the time of application. Applicants who do not comply with this requirement will be assigned a



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grade of 0 (zero) for the required undergraduate degree. Applicants will be evaluated on the remaining parameters.

Application deadline and submission: The call for applications is open for a period of 10 working days from the date of publication on the Euraxess portal.

Applications have to be submitted by email to jusgov@direito.uminho.pt, indicating the reference number of the competition in the subject line. Only applications submitted within the established deadline and accompanied by the following documents will be accepted:

- Data from the applicant's identity card / citizen's card/passport;
- *Curriculum Vitae* of the applicant;
- Certificate of qualification of a degree in Law or in areas where the study of the European Union has particular repercussion, where the final average grade and all grades obtained during the degree in all its Curricular Units are made available;
- Enrolment document in a Master's Degree in Law where the study of the European Union has particular repercussion, if the candidate already has this document in his/her possession;
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- Motivation letter explaining the reasons for their application and indicating their availability to start in December 2025;
- List of all scientific publications and presentation of the most significant;
- List of research projects completed and a 250-word explanation of their scientific focus;
- Document assuring English proficiency;
- Declaration proving that the applicant meet the requirements for the type of grant, in accordance with the application requirements.



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Each candidate may submit only one application, otherwise all submitted applications will be disregarded.

Form of publication/notification of results: The results of the evaluation are made available in a single list (in alphabetical order or by final score obtained), posted in a visible and public place in JusGov, as well as by email sent to all applicants, attaching, for this purpose, the minutes of the jury's deliberations, within a maximum period of 90 working days from the deadline for submission of applications.

Applicants are informed of their right to a preliminary hearing, in accordance with Articles 121 and 122 of the Administrative Procedure Code, of the likely outcome of the final decision, and may comment within 10 working days of this notification.

An appeal may be lodged against the final decision within 15 working days, or an appeal may be lodged with the highest executive body of the funding entity within 30 days, both after the respective notification [Article 12(6) of the FCT Research Grant Regulations].

Within 10 working days of notification of the grant award, the applicant must declare his/her acceptance in writing. In case of non-acceptance, the next highest ranked applicant will be notified immediately.

Fellowship contractualization: The scholarship is awarded through the signing of a contract between the University of Minho and the scholarship recipient, in accordance with point 2.4 of the Rules for the Award and Management of Scholarships (https://www.fct.pt/wpcontent/uploads/2022/03/Normas_de_Atribuicao_de_Bolsas_2021.pdf) and the draft contract in Annex II of the University of Minho's Scientific Research Scholarship Regulations.



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The contract can only be signed after receipt of all the documentation required for the type of scholarship, which must occur within a maximum period of 6 months, including proof of academic degrees or diplomas, as well as enrolment in non-degree study cycles or courses, as applicable.

Once all the documentation has been received, the contracting entity has 60 working days to sign the scholarship contract. Once received by the scholarship holder, the contract must be returned, duly signed, within 5 working days.

Term and cancellation of fellowship contracts: Without prejudice to the other grounds laid down in the University of Minho's Scientific Research Scholarship Regulation and in the Research Fellow Statute, the scholarship will cease on completion of the contracted work plan, as well as on expiry of the period for which it was granted or renewed.

The **final report** must be submitted to the scientific advisor, in accordance with the defined objectives and evaluation criteria, no later than 60 working days after the end of the scholarship and must be drawn up in accordance with Annex I of the Regulations of the University of Minho.

Non-discrimination and equal access policy: Universidade do Minho actively promotes a policy of non-discrimination and equal access, so that no candidate may be privileged, benefited, harmed or deprived of any right or exempt from any duty due, namely, to ancestry, age, sex, sexual orientation, marital status, family status, economic situation, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and trade union membership.

Declaration of Honor

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Academic qualifications

I, (full name), candidate for the vacancy for the award of a (type of scholarship), within the scope of the project (name or reference of the project), published on the Euraxess portal, with the reference (ref. notice), declare on my honor that I have completed the academic degree of (academic degree), qualifying for the type of scholarship in the competition, namely the course (designation), by the (University conferring the degree), on the date XX/XX/XXXX, with a final average of XXXXX values on the YY scale.

As it is not possible for me to present proof of qualifications until the end of the competition, I declare that I undertake to present the aforementioned certificate at the conclusion of the scholarship contract, in the event that I am selected for the vacancy in the competition.

As this is true, I hereby date and sign this declaration.

(Place), (date).

(full name)

NOTE: The declaration may only attest to facts that occurred prior to the application.

In the event of a discrepancy between the information contained in the declaration and the documentation submitted for the purpose of contracting the scholarship, only the information contained in the latter will be taken into account.

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Declaration of Honor

I, (full name), bearer of identification document number (XXXX), candidate for a research grant (type of grant), within the scope of the project (name or reference of the project), published on the Euraxess portal, with the reference (ref. call for proposals), declare on my honor that (I have not received any research grants to date / I have received the following research grants) under the Research Grant Holder Statute.

University	Financing Entity	Project	Type of Grant	Duration	Start	Term

As this is true, I hereby date and sign this declaration.

(Place), (date).

(full name)

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